

# Williamson County Emergency Services District No. 5

## Minutes of Regular Meeting on February 21, 2022

Meeting called to order by President Barry Cryer at 5:00 PM.

- 1. Establish a quorum and Pledge of Allegiance. A quorum was present: Present was Barry Cryer, Tommy Sladeczek and Charles Ashby. Bill Lawson was late and David Bray was absent. President Barry Cryer led the Pledge of Allegiance.**
- 2. Recognize Citizens and Public Forum to address Commissioners. President Cryer recognized Trenton Hernandez the new President of the union. Trenton just wanted to introduce himself to the ESD Board. Bill Lawson entered the meeting at this time.**
- 3. Read and approve minutes from regular schedule meeting of January 17, 2022. Motion to approve by Charles Ashby and second by Tommy Sladeczek. Motion Passed Unanimously.**
- 4. Discuss and approve ESD Treasurers Report. Motion to approve by Bill Lawson and second by Tommy Sladeczek. Motion Passed Unanimously.**
- 5. Hear monthly report from Fire Chief. Chief McAdams gave his report that included Run calls, Training, Overlapping calls, Response times, and on scene times. No Action Taken**
- 6. Discuss and possibly take action on approving the purchase of a 2014 Pierce Quint apparatus from Jollyville Fire Department. After a brief video of the equipment, Motion to purchase the 2014 Pierce Quint for \$675,000 by Bill Lawson and second by Tommy Sladeczek. Motion passed Unanimously.**
- 7. Discus and possibly take action on signing a letter of "intent to purchase" the 2014 Pierce Quint. Motion to approve signing the letter of Intent to purchase the 2014 Pierce Quint from Jollyville Fire Department by Bill Lawson and second by Tommy Sladeczek. Motion passed unanimously.**
- 8. Discuss and possible action on approval of a 5% deposit for the 2014 Pierce Quint apparatus. Motion to approve the 5% down payment of \$33,750 by Bill Lawson and second by Tommy Sladeczek. Motion passed unanimously.**
- 9. Discuss and possible action selecting and approving a loan for the 2014 Pierce quint apparatus. Tabled**

- 10.** Discuss and possible action on adopting the 2021 International Fire Code for the district. After some discussion, **Motion to adopt the 2021 International Fire Code by Charles Ashby and seconded by Tommy Sladeczek passed with Bill Lawson voting no on the motion.**
- 11.** Close Regular Scheduled Meeting. Meeting left open due to not needing to go into Executive Session.
- 12.** Open Executive Session. No Executive Session needed and cancelled this item.
- 13.** Close Executive Session. Cancelled
- 14.** Open Regular Schedule Meeting. This item remained open due to the cancellation of the Executive Session.
- 15.** Discuss and possible action on the increase of staffing levels. Chief McAdams gave a presentation on the staffing levels. **See Exhibit A. Item was Tabled.**
- 16.** Discuss and consider approval of Budget Amendments. **Motion to approve by Bill Lawson and second by Tommy Sladeczek. Motion passed unanimously.**
- 17.** Discuss and possible action on land deal with the City of Jarrell to exchange land at Station 2 for other land. **Charles Ashby updated on this item. No action taken.**
- 18.** Hear update on construction of Fire Station 1. **Chief McAdams gave an update of the work at Fire Station 1.**
- 19.** Hear update from interview board for the fire chief position and schedule first meeting. **Chief McAdams gave update and stated we had 28 resumes and the committee to start interviewing March 7 or**
- 20.** Comments from Commissioners. **Bill Lawson stated he has been approached by Heritage Communications about putting internet equipment on the tower(s) at Fire Station 1. In exchange for allowing Heritage to use our tower(s), they will provide internet service free of charge. Bill asked that we put this on the next agenda to look at a proposal from Heritage.**
- 21.** Adjournment. **President Cryer closed the meeting at 6:30 pm.**

**Respectfully Submitted January 24, 2022.**

**Bill Lawson. Secretary**

Needs projections for the opening of station 1

We developed a milestone and timeline projection back in early 2020.

What I want to address here tonight is "Where we are" on regarding those milestones and consider the future impact of the cost of running an additional station and more specifically the staffing needs and costs associated.

**First the station:**

We are only about 2-3 months behind our projected time frame for building and staffing Station 1.

The note on Station 1 will be \$162,648 for 20 years. (2.75% interest rate)

Using station 2 history of maintenance and supply needs we can say the budget will incur an increase of about \$28,000 in that category.

For utilities we can anticipate an increase of \$24,000 by adding station 1.

For insurance on the station, we can estimate \$12,000

**Station total = \$226,000**

**Adding quint apparatus**

Pretty close to schedule on obtaining a quint according to our milestone time estimate. (May-July 2023)

Using a number of \$83,000 per year on the quint we can add a maintenance and fuel amount to the budget of about \$38,000.

**Quint total for year + \$121,000**

**Obtaining 3 more FF's to boost Station 1 staffing**

**Total = \$175,000 , (To include both pay and benefits.)**

**Promoting/converting 3 of our existing FF's to DPO to provide oversight needs.**

**Total= \$25,000**

**Installing new fire chief**

Range is \$110,000-135,000

Using \$120,000 as an average

**Total= \$138,000** (includes benefits)

**Total increase for fire Chief = \$74,475**

**Station and quint = \$347,000**

**Station, quint and 3 FF's= \$522,000**

**Station, quint, 3 FF's and 3 DPO promotions = \$547,000**

**Station quint, 3FF's, 3 DPO promotions and fire chief= \$621,475**

**These estimates do not include annual step pay increases for current employees.**

**This would equal approximately \$41,000.**

**Station, quint and 3 DPO's = \$370,000**

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**Other issues:**

**Current assistant chief pay range would need to be increased to reflect the position as related to pay given the Fire Chief.**

**Need to increase by around \$12,000 annually.**